

Mark only if you require RUSH shipping: Overnight Shipping Two-day Shipping
**Institutions will be billed for actual rush shipping charges.*

For Office Use Only
Site: _____
CID: _____

CAAP Voluntary System of Accountability CAAP Materials Order Form

September 1, 2008 through August 31, 2009
For VSA required assessments (Critical Thinking and Writing Essay)

Please submit your order at least two weeks prior to your expected test date. Test materials will be shipped UPS Ground or a comparable method, unless rush shipping has been requested. **All materials on this order must be used and returned to ACT within two weeks of the test administration period indicated below.**

This two-week test administration period will begin: _____ **and will end:** _____

Number of Test Administration Manuals needed: _____ 012 053 090

Critical Thinking Test	Quantity	For Office Use Only
How many students will take the Critical Thinking test?		Test Booklets: 8/08-012 060 080 1/09-012 025 090
Objective Answer Documents	Quantity	For Office Use Only
How many objective answer documents do you need? (Each examinee may grid responses for 1-5 objective tests on one answer document. In your total, be sure to include examinees taking the Critical Thinking test as well as examinees who will be taking the optional tests on the reverse side of this order form.)		012 063 990
Writing Essay Test	Quantity	For Office Use Only
How many students will take the Writing Essay test?		Answer Docs: 012 046 990 Test Booklets: 8/08-012 006 090 1/09-012 032 090

Ship materials to: (please print)

Bill to: (please print)

Name

Title

Institution

Street Address

City State ZIP

Phone

E-mail

Name

Title

Institution

Street Address

City State ZIP

Phone

E-mail



Optional Cost Estimate Worksheet

# students taking a single objective test	_____	x	\$13.50	=	_____
# students taking multiple objective tests	_____	x	\$20.50	=	_____
# students taking the essay test	_____	x	\$13.50	=	_____
			Total	=	_____

Return this order form to: ACT CAAP Customer Services (70), P.O. Box 1008, Iowa City, IA 52243-1008
 Telephone: 319/337-1576 Fax: 319/337-1467



Voluntary System of Accountability CAAP Optional Materials Order Form

September 1, 2008 through August 31, 2009
For **optional** assessments

For Office Use Only

Site: _____

CID: _____

Please submit your order at least two weeks prior to your expected test date. Test materials will be shipped UPS Ground or a comparable method, unless rush shipping has been requested. **All materials on this order must be used and returned to ACT within two weeks of the test administration period indicated below.**

Objective Tests	Quantity	For Office Use Only
How many students will take the optional tests below?	X	X
Writing Skills		8/08-012 052 080 1/09-012 057 080
Mathematics		8/08-012 058 080 1/09-012 023 080
Reading		8/08-012 059 080 1/09-012 022 080
Science		8/08-012 061 080 1/09-012 024 080

CAAP Fee Schedule

September 1, 2008-August 31, 2009

Fees Subject to Change September 1, 2009

The scoring fees below apply to all tests used at the time scoring occurs. Any answer documents received by ACT during the effective dates of this order form will be billed at the rates shown below. ACT provides standard shipping via UPS Ground for CAAP reports.

All test booklets shipped must be returned to ACT within two weeks of the test administration period.

Objective Test Fee Schedule*		
Number of Students Tested**	Students Taking a Single Test	Students Taking 2-5 Tests Each
	Fee per Student	Fee per Student
1-500	\$13.50	\$20.50
501 or more	\$12.70	\$19.20
Writing (Essay) Test Fee Schedule		
Essay Test (No Volume Discount Available)	Fee per Student	
Writing (Essay) Test	\$13.50	

*Volume discounts apply to **each scored batch**.

Each student must respond to **ALL tests on the **SAME** answer document.

Return this order form to: ACT CAAP Customer Services (70), P.O. Box 1008, Iowa City, IA 52243-1008
Telephone: 319/337-1576 Fax: 319/337-1467